



Mississippi Department of Education

Tom Burnham, Ed. D. State Superintendent of Education

Office of Healthy Schools


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Memorandum

Date: February 11, 2010

To: Potential Non-Public School Sponsors for
Summer Food Service Program

From: Amy Olson, Director
Division of Training 

Subject: Summer Food Service Program 2010 Training

The Mississippi Department of Education-Office of Child Nutrition will conduct a two-day orientation session on the 2010 Summer Food Service Program (SFSP). This training will provide new non-public school sponsors with an overview of the Simplified Summer Food Program and the requirements for participation. The training is scheduled for March 24 and 25, 2010, at Cabot Lodge Millsaps, 2375 North State Street, Jackson, MS. Enclosed is a brochure from our office with registration information.

Please consider providing this valuable service to the children in your community this summer. To register for the orientation, complete the enclosed registration form and return it to our office by March 15, 2010. Due to limited space, only two participants from your organization will be permitted to attend. A confirmation notice along with a map of the location will be mailed once we receive the registration form.

If you should have any questions, please call the Division of Training at 601-354-7016 or the Division of Technical Assistance Help Desk at 601-354-7014.

AO:abc

Enclosures

10-32-CN

Summer Food Service Program (SFSP)

March 24-25, 2010

For New Non-School Sponsors
and New Staff Only



The Mississippi Department of Education
is an equal opportunity provider.

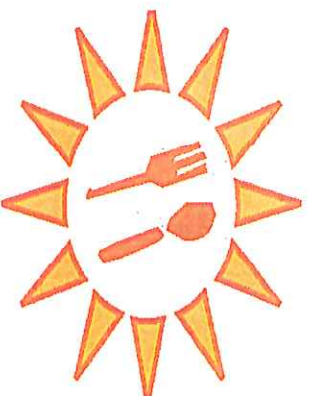
Lodging Information

Cabot Lodge Millsaps
2375 North State Street
Jackson, MS 39202

Phone: 601-948-8650
or 1-800-874-4737

Room Rates
\$89.00 + tax, King or Double

When making reservations, ask for room rates for MDE-Child Nutrition. Deadline for room reservations at the above rate is March 9, 2010. For further information on room rates, tax –exempt requirements or special room accommodations, please contact the Reservations Desk at the number listed above.



Mississippi Department of Education
Office of Child Nutrition Programs



Everyone Wins...
with

Summer Meals!

Summer Food Service Program (SFSP)

March 24-25, 2010

Cabot Lodge Millsaps
2375 North State Street
Jackson, MS

For New Non-School Sponsors
and New Staff Only

Summer Food Service Program (SFSP) 2010
Cabot Lodge Millsaps, 2375 North State Street, Jackson, MS
For New Non-School Sponsors and New Staff Only
March 24-25, 2010

The Office of Child Nutrition will conduct a two-day training session for new sponsoring organizations and new staff members of current sponsors interested in participating in the Summer Food Service Program (SFSP) for 2010. The orientation sessions will provide an overview of the SFSP, discuss program management, regulations and requirements, civil rights, processing applications, claims, amendments, summer program promotions, and OceaN.

OceaN is the Child Nutrition Programs web-based processing system. An overview of the system and how to complete the application and agreement process, submit claims, register for training events and other on-line features will be discussed.

Participants from new sponsoring organizations are required to attend all sessions in order to participate in the SFSP. Since space is limited, only two individuals per organization may attend. Also, current sponsors with new staff should send only two members to these sessions.

If you have questions or need assistance, contact the Division of Training at 601-354-7016 or Division of Technical Assistance at 601-354-7014.

Time Schedule

(New Sponsors and New Staff Only)

March 24, 2010

Registration 9:00 a.m.—10:00 a.m.
 General Session 10:00 a.m.—11:45 a.m.
 Lunch (On Your Own) 11:45 a.m.—1:00 p.m.
 General Session 1:00 p.m.—4:30 p.m.

March 25, 2010

Registration 8:00 a.m.—8:30 a.m.
 General Session 8:30 a.m.—12:30 p.m.

Participants must attend all sessions to be eligible to operate the 2010 Summer Food Service Program.

Lodging

If needed, please make your own room reservations at the Cabot Lodge Millsaps. The information is printed on the back of this form.

Action Needed

Complete the SFSP registration form, detach and mail by **March 15, 2010** to: **MDE-Office of Child Nutrition, Division of Training, P. O. Box 771, Jackson, MS 39205-0771.**

If you prefer to fax your registration, our fax number is **601-354-7595.**

SFSP Registration Form

New Non-School Sponsors and New Staff Only
March 24-25, 2010

Organization/Program Type (Please check one):

Private Non-Profit or Faith Based Government
 Residential Camps Upward Bound NYSF

Name of Organization: (Please type or print)

Address of Organization: (Please type or print)

Area Code + Phone:

Area Code + Fax:

Participants limited to two per organization/program:

Name (Please type or print)

Title (Please type or print)

Name (Please type or print)

Title (Please type or print)

Return completed registration form by March 15, 2010 to:

Division of Training
MDE-Office of Child Nutrition
P. O. Box 771
Jackson, MS 39205-0771
601-354-7595

Detach here and return